Canadian International School of Hong Kong
香港加拿大國際學校

CURRENT OPENINGS

BUSINESS & OPERATIONS

Athletic Coordinator & Trainer

Canadian International School of Hong Kong (CDNIS) is seeking an **Athletic Coordinator & Trainer** to support and enhance the school's athletic programmes. Reporting to the Director of Athletics, the successful candidate will oversee the Hyrox Training Programme, support student-athlete development, performance, and well-being initiatives, coordinate CDNIS participation in SEASAC, and support student-athletes in the Elite Sports Programme. The role works closely with school leadership, coaches, parents, and healthcare professionals to promote a safe and high-quality sporting environment for all student-athletes.

Duties & Responsibilities

- Lead and manage the CDNIS Hyrox Training Programme, including programme delivery, promotion, equipment oversight, and student engagement
- Design and implement athletic performance initiatives focused on strength and conditioning, fitness development, injury prevention, and student-athlete well-being
- Coordinate CDNIS participation in SEASAC events and competitions, including planning, budgeting, logistics, and event management
- Support the Elite Sports Programme and school-wide athletic operations through student case management, stakeholder collaboration, athlete monitoring, and programme administration

Professional Experience & Qualifications

- Bachelor's degree in Exercise Science, Kinesiology, Physical Education, Sports Management, Athletic Training, or a related discipline
- Relevant professional certifications in Strength & Conditioning, Sports Performance, Fitness Coaching, and current CPR/AED and First Aid certification
- Minimum 2–3 years' experience delivering athlete development, fitness, or strength and conditioning programmes for student-athletes
- Strong knowledge of athlete well-being, injury prevention, and safe training practices, with excellent communication, organizational, and stakeholder engagement skills
- Excellent emergency response and crisis management skills

Interested candidates should email a covering letter, detailed résumé, current and expected salaries, and the names and contact information of three referees to our Human Resources Department at jobs@cdnis.edu.hk.

Safety is Our First Priority
CDNIS is committed to providing a safe and supportive environment for all students. We maintain a zero-tolerance approach to child abuse and mistreatment and are committed to safeguarding and promoting the welfare of children.

As part of our safer recruitment practices, all appointments are subject to satisfactory reference checks and criminal record screening, including a Sexual Conviction Record Check (SCRC) in Hong Kong where applicable.

Personal data collected during the recruitment process will be used for employment purposes only. For further information, please refer to our Child Safeguarding and Privacy Policies.