Canadian International School of Hong Kong
香港加拿大國際學校

CURRENT OPENINGS

BUSINESS & OPERATIONS

Information Security Specialist, Information Technology

Canadian International School of Hong Kong (CDNIS) is seeking an **Information Security Specialist.** Reporting to the Deputy Head of Information Technology, the Information Security Specialist supports the school's cybersecurity and information security programme. The role oversees security controls, compliance, risk management, security technologies and awareness initiatives, while working with internal teams, auditors, vendors and the Security Operations Centre (SOC) to strengthen the school's security posture.

Duties & Responsibilities

- Monitor and maintain information security controls, systems and compliance requirements
- Coordinate security audits, risk assessments, vulnerability management and remediation activities
- Manage cybersecurity technologies and support threat monitoring and incident response with the SOC and IT teams
- Lead cybersecurity awareness initiatives and support security across Microsoft 365, Entra ID, Intune and related platforms

Professional Experience & Qualifications

- Bachelor's degree in Cybersecurity, Information Technology, Computer Science or a related field
- Minimum 5 years' relevant cybersecurity or information security experience
- Strong knowledge of security frameworks, risk, compliance, vulnerability management and incident response
- Experience with security technologies and Microsoft 365 security, including Entra ID and Microsoft Defender; Apple ecosystem knowledge is desirable
- Relevant certifications such as CISSP, CISM, Security+, SC-200, SC-300 or AZ-500 are highly desirable, with strong analytical, communication and stakeholder management skills

Interested candidates should email a covering letter, detailed résumé, current and expected salaries, and the names and contact information of three referees to our Human Resources Department at jobs@cdnis.edu.hk.

Safety is Our First Priority
CDNIS is committed to providing a safe and supportive environment for all students. We maintain a zero-tolerance approach to child abuse and mistreatment and are committed to safeguarding and promoting the welfare of children.

As part of our safer recruitment practices, all appointments are subject to satisfactory reference checks and criminal record screening, including a Sexual Conviction Record Check (SCRC) in Hong Kong where applicable.

Personal data collected during the recruitment process will be used for employment purposes only. For further information, please refer to our Child Safeguarding and Privacy Policies.